

Learning Resources, Property, Data and IT Committee: Membership and Terms of Reference

Terms of Reference and Membership

Membership

Faculty Representative
Director of Teaching and Learning or nominee
Registrar (Chair)
Head of Digital
Student Experience Team representative
Communities Manager
Faculty Manager
1 undergraduate student representative
1 postgraduate student representative

Frequency

Meets on at least a termly basis.

Terms of Reference

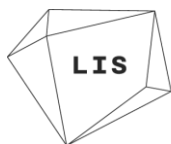
Learning Resources and Property

1. Develop and monitor the School's strategy for learning resources including the inclusivity of facilities, the safe and effective use of facilities, and the use of digital and virtual environments;
2. Develop and monitor the School's strategy for administrative support systems which enable LIS to monitor student progression and performance accurately and provide timely accurate information for academic and non-academic management information needs;
3. Provide an initial forum for self-critical scrutiny, especially by the academic faculty, of decisions relating to Learning Resources and Property;
4. Ensure that the environment for learning which has been promised to students through promotional materials and/or in internal handbooks is being delivered to the standards promised;
5. Ensure that students are able to contribute to oversight of the learning and teaching infrastructure;
6. Provide a summary of developments for the Academic Council and Board, and external stakeholders including students if required.

Data and IT

1. Oversee governance of Data and Digital strategy.
2. Oversee data strategy including support of DPO.
3. Advise on changes and improvements to LIS Data, Digital and IT infrastructure and systems including through the assessment of student and staff feedback
4. Provide oversight of regulations linked to data and digital services including relevant risks (e.g. cybersecurity) and milestones in DAPs Plan
5. Propose changes to relevant LIS Data, digital and IT policies

The LRPDIT Committee will report to the Academic Council as requested and at least on an annual basis.



Version Control

Name of policy/procedure:	LRPD&IT Committee Terms of Reference Membership
Document owner:	A Redford, Head of Quality
Date Originally Created:	
Related documents: (eg associated forms, underpinning processes, related policies or overarching policies)	Academic Council terms of reference and membership

Version Control				
Version	Author	Date & Approval	Brief summary of changes	Effective
2	A. Redford, Head of Quality	24/11/2021	Minor changes of membership, approved 24/11/2021 LR&PWG	2021-2022
3	A Redford, Head of Quality	04/03/2022	Addition of Communities Manager and Faculty Manager to membership	
4	A. Redford, Head of Quality	Academic Council: 13/09/2022	Merge of LR&PWG and Data and IT Group	2022-2023 onwards